

**MINUTES OF THE
9-1-1 BOARD OF MANAGERS' MEETING**

February 26, 2007

LOCATION: 9-1-1 Board Room
150 Hilbig Road, Conroe, Texas

ATTENDING: John Chancellor, President
Charlie Ray, Vice President
Allen Fletcher, Secretary
J.C. Edwards, Treasurer
Jerry Bittner, Member
Alfonso Martinez, Ex-Officio Member
Larry Foerster, Legal Counsel
Robert VanWassehnova, CPA
Deborah Turner, Deputy Director
Chiu-Wen Ray, GIS Manager
Jeanne Frey, Database Manager
Terri Gill, Executive Assistant

ABSENT: Robert Gunter, Executive Director

GUESTS: Anne Carr, Judge Sadler's Office
Captain Peggy Frankhouser, MCSO
Lt. David Park, MCSO
Dianna Porche, AT&T
Rhon Green, AT&T

Chief John Chancellor, President, called the meeting to order at 11:30 a.m. Chief Chancellor noted that Mr. Allen Fletcher was not present.

PUBLIC COMMENTS

Captain Peggy Frankhouser addressed the Board regarding MCSO's concerns with call volume reports.

EXECUTIVE DIRECTOR'S REPORT

Chief Chancellor stated that in the Executive Director's absence, Ms. Deborah Turner, Deputy Director would lead the meeting.

Ms. Turner stated that, at Chief Chancellor's request, Ms. Chiu-Wen Ray, GIS Manager, would make a presentation to the members at this time.

Ms. Chui-Wen Ray projected a PowerPoint presentation titled, "Montgomery County 9-1-1 Geographic Information Systems."

**Please note that Mr. Allen Fletcher arrived at 11:39 a.m.

Ms. Turner directed everyone's attention to the Executive Director's Report, stating that in the interest of time she would briefly review the most essential matters. Ms. Turner stated meetings have been held with Conroe ISD PD, Magnolia ISD and Splendora ISD, who are using VoIP technology in their phone systems, to resolve issues with the way ALI is delivered for calls to 9-1-1. The District has sent meeting requests to all the Montgomery County school districts.

Ms. Turner stated 3 flat-panel monitors had been purchased, two (2) will be installed at the MACC and the third will be installed in the MCECD Training Room.

Ms. Turner noted that non-disclosure agreements had been sent to the agencies serving Montgomery County with reference to the Key Maps, Inc/H-GAC Agreement.

Ms. Turner reported that Commissioner Meador had received a letter of notification that addresses on Marina Drive had to be corrected.

The Mayors of Montgomery County were sent letters requesting their cities pass resolutions that mandate the prior acceptance and addresses by MCECD of all plats presented for the city's approval. MCECD is also meeting with Centerpoint to discuss addressing issues.

ANNUAL AUDIT FOR FY SEPTEMBER 30, 2006

Mr. Fletcher made the motion to accept the Annual Audit FY September 30, 2006. Deputy Chief Bittner seconded the motion. The motion carried, with Mr. Edwards abstaining.

ADMINISTRATIVE DIRECTIVE ON BOARD/STAFF INTERACTION

Chief Chancellor requested a motion. Chief Charlie Ray made the motion to defer the Administrative Directive. Deputy Chief Bittner seconded the motion.

Discussion continued with a consensus of the Board that Mr. Foerster review the directive, and make the recommended changes to be presented at the March meeting.

BUDGET LINE ITEM TRANSFERS FOR PREVIOUSLY APPROVED INCREASE TO MCSO CALL-TAKERS (4)

Chief Chancellor requested a motion. Chief Ray made the motion to approve the Budget Line Item Transfers. Deputy Chief Bittner seconded the motion. The motion carried.

JUDGE SADLER'S REQUEST FOR \$61,131.00 TO FUND 511 FEET OF FENCING, 5 GATES, CARD READERS, ELECTRICAL WIRING AND CONTROLS TO COMPLETE

THE FENCING AROUND THE LAW ENFORCEMENT CENTER

Chief Chancellor requested a motion and second prior to discussion. Mr. Edwards made the motion to approve the expenditure of \$61,131.00. Mr. Fletcher seconded the motion. The motion carried.

**Please note that Chief Ray departed at 12:46 a.m.

CONSENT AGENDA

Chief Chancellor noted items six (6), seven (7), eight (8), and nine (9) of the consent agenda. Mr. Fletcher made the motion to approve these items in their entirety. Deputy Chief Bittner seconded the motion. The motion carried.

There were no invoices requiring approval.

MATTERS REQUIRING ATTENTION BUT NO IMMEDIATE ACTION

Chief Chancellor discussed salary, experience and staffing issues with Captain Frankhouser and Lt. Park.

Mr. Edwards addressed the Board of Managers on matters of personal concern with regard to the District's financial reports, Board Meeting minutes, changes to Board Meeting dates, travel and related expenses, receiving Board Packets a week prior to the meeting, and Board Member duties/responsibilities.

Chief Chancellor requested a motion to adjourn. Deputy Chief Bittner made the motion to adjourn. Mr. Fletcher seconded the motion. The meeting adjourned at 1:12 p.m.

Attest:

B. Allen Fletcher
Secretary

John R. Chancellor
President