MINUTES OF THE
MONTGOMERY COUNTY EMERGENCY COMMUNICATION DISTRICT
BOARD OF MANAGERS
REGULAR MEETING
January 15, 2025

CALL TO ORDER
CALL OF ROLL

PRESENT:	Paul Virgadamo, President
	Ryan Gable, Secretary/Treasurer
	Doug Adams, Member
	Bobby Powell, Member
	Kathie Reyer, Member
	Mike McClosky, Ex- Officio
	Leonard Schneider, General Counsel
	Chip VanSteenberg, Executive Director

After a roll call by the Board President establishing a quorum was present, the meeting was called to order at 12:00 p.m. by President Virgadamo.

The meeting agendas, which were posted in accordance with the Texas Government Code, Chapter 551, were presented.

Agenda folders containing data relating to agenda items had been furnished to Board Members prior to the meeting of the Board.

Agenda items were considered by the Board. The action taken concerning such items is shown on the official Board Action Sheet attached hereto and made a part of these Minutes.

After all business properly brought before the Board had been considered, the Board Meeting adjourned.

These minutes were approved at a regularly scheduled board meeting March 19, 2025. If needed, an official, signed copy may be obtained at the MCECD office.

Public Comments

No one requested to address the Board.

Consent Agenda

A motion was made by Assistant Chief Doug Adams, seconded by Mr. Bobby Powell, to approve the Consent Agenda in its entirety, items 1 through 3. The motion carried with all in favor.

Consider and take action on agreement with Martinez Architects for Architectural Services for a Master Plan and feasibility study of an Emergency Communications Center.

Executive Director, Mr. Chip VanSteenberg, reported on the status on this project assuring the board that General Counsel, Mr. Leonard Schneider has reviewed related paperwork and approved. Mr. Schneider stated this contract along with plans are confidential due to the dispatch center being considered critical infrastructure.
Mr. Virgadamo noted the action item and requested a motion.

Mr. Adams made the motion to approve the agreement with Martinez Architects for Architectural Services for a Master Plan and feasibility study of an Emergency Communications Center, the motion was seconded by Ms. Kathie Reyers. The motion carried with all in favor.

Consider and take action on a Covered Applications and Prohibited Technology Policy
Mr. VanSteenberg reported on the covered applications and prohibited technology policy presented in accordance with the 88th legislature passing of Senate Bill 1893, which prohibits the use of covered applications on governmental entity devices.

Mr. Virgadamo noted the action item and requested a motion.

A motion was made by Constable Ryan Gable to adopt the covered applications and prohibited technology policy, this motion was seconded by Mr. Powell.

Executive Director's Report on 9-1-1 Call Volume and Answering Performance for the calendar year of 2024
Mr. VanSteenberg reported on the call volume and answer times for the calendar year of 2024. Mr. VanSteenberg reported on call volumes during weather impacted days.

Discussion only, no action taken.

Executive Director's financial report for the fiscal year that ended September 30. 2024 (unaudited)

Mr. Vansteenberg reviewed the financial report for fiscal year noting this report is currently unaudited.

Items of Community Interest for which no action will be taken

Mr. VanSteenberg reported on:

- NG9-1-1 transition: Project is all but complete, currently waiting for AT&T. Currently receiving bill credit.
- New Project: Automated Abandoned Callback that was previously approved for purchase is expected to launch early February 2025.

Discussion only, no action taken.

Adjourn Meeting

Mr. Virgadamo noted the action item and requested a motion.

Mr. Powell made the motion to adjourn the meeting. Constable Gable seconded the motion. The motion carried with all in favor.

The meeting was adjourned at 12:25 p.m.