MINUTES OF THE

MONTGOMERY COUNTY EMERGENCY COMMUNICATION DISTRICT
BOARD OF MANAGERS

SPECIAL MEETING

June 24, 2025

CALL TO ORDER
CALL OF ROLL

PRESENT: Paul Virgadamo, President
Bobby Powell, Member
Mike McClosky, EX- Oficio
Leonard Schneider, General Counsel
Chip VanSteenberg, Executive Director
Ryan Gable, Secretary/Treasurer
Doug Adams, Member

After a roll call by President Virgadamo establishing a quorum was present, the meeting was called to order at 1:00 p.m. by President Virgadamo

The meeting agenda, which was posted in accordance with the Texas Government Code, Chapter 551, was presented.

Agenda folders containing data relating to agenda items had been furnished to Board Members prior to the meeting of the Board.

Agenda items were considered by the Board. The action taken concerning such items is shown on the official Board Action Sheet attached hereto and made a part of these Minutes.

After all business properly brought before the Board had been considered, the Board Meeting adjourned.

These minutes were approved at a regularly scheduled board meeting Sept 23rd, 2025. If needed, an official, signed copy may be obtained at the MCECD office.

Public Comments

No one requested to address the Board.

Regular Meeting

Consider and take action on a proposed Retirement Plan Funding Policy

Executive Director Mr. Chip VanSteenberg presented his proposed Retirement Plan Funding Policy and voiced the district's goal to raise the funded ratio of its TCDRS plan to 100% over multiple years by making annual lump-sum contributions in incremental amounts.

President Virgadamo noted the action item and requested a motion

> **A motion was made by Board member Bobby Powell to adopt the proposed Retirement Plan Funding Policy. Board member Doug Adams seconded the motion.**
>
> **The motion carried with all in favor.**

Consider and take action on the five-year Capital Plan

Mr. VanSteenberg broke down the five-year Capital Plan that accounts for major projects in the near future and verifies needed funds for these projects are available. The projects are divided into categories: technology, partnerships, facilities and vehicles, all which are broken down in terms of expenses.

President Virgadamo noted the action item and requested a motion

> **A motion was made by Board member Bobby Powell to adopt the Five-year Capital Plan**
> **Board member Doug Adams seconded the motion.**
>
> **The motion carried with all in favor.**

Consider and take action on the Fiscal Year 2026 Proposed Budget

Mr. VanSteenberg presented the proposed budget for Fiscal Year 2026 highlighting expenditures and interest gains along with different routes to cover the new ongoing costs.

Paul Virgadamo noted the action item and requested a motion.

> **A motion was made by Board member Bobby Powell to accept Fiscal Year 2026 Proposed Budget**
>
> **The motion carried with all in favor.**

Closed Executive Session

The board met in a closed Executive Session as authorized per the Texas Open Meetings Act, to consider matters related to real property pursuant to Texas Government Code, Section 551.072

A. Discuss Property: Deliberate the purchase, exchange, lease, or value of real property.

The meeting adjourned to closed executive session at 1:36 p.m.

The open meeting was reconvened at 1:53 p.m.

Reconvene into open session to consider and take action in items discussed in executive session, if necessary.

A. Take action if needed on the purchase, exchange, lease, or value of real property.

A motion was made by Board member Bobby Powell to move to instruct Mr. VanSteenberg to move forward with negotiations of final purchase of 4.5 acres from JABA Interest LLC. Board member Bobby Powell also authorized Mr. VanSteenberg to sign and if possible, bring back the completed documentation of purchase.

Secretary Ryan Gable seconded the motion.

The motion carried with all in favor.

Adjourn Meeting

President Virgadamo noted the action item and requested a motion.

Board Member Doug Adams made the motion to adjourn the meeting. Secretary Gable seconded the motion.

The motion carried with all in favor.

The meeting adjourned at 1:53 p.m.